

BRINY BREEZES INC.

PRIVATE PARTY RENTAL AGREEMENT FOR CORPORATE FACILITIES

Dear Stockholder:

It is understood that the person reserving any indoor or outdoor Corporate facility must be responsible for the observance of all Rules, Regulations and Guidelines pertaining to the facility and the Community at large, especially regarding parking, noise and smoking. In accordance with Rule A. 4, d) Stockholders who invite groups comprised of mainly non-Briny residents to a function in any indoor or outdoor Corporate facility must request permission at least 30 days in advance so that the request can be reviewed at a regular meeting of the Board of Directors for a decision. Reservations must include a deposit: \$200 for the Ocean Clubhouse; \$200 for the Auditorium if the kitchen is not used; \$300 for the Auditorium if the kitchen is used. Deposits are returned promptly if everything is left in order as per the facilities' guidelines. Be sure you get a copy for the facility you are reserving.

The Stockholder reserving the facility is responsible for the reserved facility being left clean with everything returned to its original and proper place prior to leaving the said premises.

I hereby acknowledge my responsibility for the above:

 Print Stockholder Name & Unit Number

 Stockholder's Signature

Number expected for event _____ Number of Stockholders _____

Parking will be needed? Yes _____ No _____ (If yes, how do you anticipate meeting this need?) _____

Date & Time of Event _____ (allow for set up and dismantle time)

Contact Person _____ Phone# _____

Facility: Auditorium Ocean Clubhouse West Clubroom Community Center
(please circle one)

Type of Activity _____
(please describe dinner, dance, meeting, social hour etc.)

Event listed in Bugle? Yes _____ No _____

Special Instructions (tables, chairs, equipment, etc. (Provide work order week of event)

Turn Over

****If reserving Auditorium:**

*Audio Equipment: (This equipment may only be used by authorized persons)

Will audio equipment be used: Yes _____ No _____

Name of Authorized Person _____

****Fire Safety: All fire exits must be obstruction free, unlocked and their locations announced at the beginning of the event. It is the President of the Club and/or the contact person's responsibility to ensure that these guidelines are followed. By signing below, you are attesting that the above requirements will be met or your future events will be denied.**

Club President (if applicable) Sign & Date _____

Contact Person _____ Sign & Date

*Return completed form to office

For Office Use: Copy Placed in Mailbox (Sign/Date) _____