

MINUTES OF MEETING
REGULAR MEETING OF THE BOARD OF DIRECTORS
BRINY BREEZES, INC.
9:00 A.M. Wednesday, March 12, 2014
Briny Breezes Community Center

The March 12, 2014 Regular Meeting of the Briny Breezes Inc. Board of Directors was called to order on Wednesday at 9:01 AM by Board President Michael Gallacher.

The Pledge of Allegiance was recited and a Moment of Silence observed.

President Gallacher called the roll. All Directors - Gallacher, Coyner, Long, Stewart, Elble, Brannen, and Oglesby were present at the meeting. Oglesby attended by conference call phone link.

The President confirmed that Proof of Notice for this meeting was posted Friday March 6, 2014 at 1:00 PM and signed by the President Gallacher.

Ocean Ridge Police Chief / Briny Town Marshal Report

Chief Yannuzzi's comments covered the following:

- There were 67 police incidents reported last month for Briny, but 27 of these were normal security checks. Nothing of significant concern was highlighted but the Chief was pleased to inform us that his officers who conduct door checks were finding fewer incidents of doors left open by stockholders and renters.
- Board members have been invited to join an Ocean Ridge, March 13 field trip to the community of Golden Beach in Miami Dade County to familiarize themselves with the community's video surveillance system in case a similar system is considered for Briny Breezes. Ocean Ridge plans to install 3 license plate recognition cameras.
- There will be an area-wide meeting to discuss bicyclist-motorist confrontations that are occurring along A-1A to improve enforcement and increase safety (initiative documented in the Coastal Star). An educational campaign is slated for April, and if necessary, increased emphasis on enforcement of the laws will be undertaken.

Safety Note

Stockholder Doc Burton (U-203) identified a pedestrian safety risk related to motorists turning off of A1-A into the main entrance of Briny traveling west at an unsafe rate of speed. He pointed out that this could result in the motorist hitting/running into a pedestrian emerging from behind the Hobby Club walking south along Banyan. Chief Yannuzzi reminded the Stockholders that his officer cannot enforce traffic laws on Briny private property. However, if an incident occurs, the Ocean Ridge Police will respond.

Introduction of 2014-15 Officers and New General Manager

President Gallacher introduced the 2014-15 Board of Directors and Officers elected at the Feb 26th 2014 Organizational Meeting. Next, he introduced and welcomed the new Briny Breezes Inc. General Manager, Theresa Pussinen. She will begin work at Briny on March 24, 2014. Ms. Pussinen gave a synopsis of her relevant experience, management philosophy, and goals as the next General Manager of Briny Manager.

Approval of Minutes

Secretary Oglesby began by informing the Board that the minutes being considered for approval at this meeting are (1) the Regular Board Meeting of Feb 12, 2014; (2) the Special Board Meeting of Feb 21, 2014; (3) the Organization Board Meeting of Feb 26, 2014; (4) the Special Board Meeting of March 6, 2014 (Committees); and (5) the Closed Board Personnel Meeting of March 6, 2014.

Secretary Oglesby then asked the Board if there were any amendments to the minutes under consideration. Since there were no motions for amendments, *Secretary Oglesby moved to waive reading of the afore-mentioned minutes and approve these minutes as written. Director Long seconded the motion. Oglesby called the question on the motion before the Board.*

The Secretary's motion received a second and was approved by the Board unanimously (7-0) by voice vote.

President's Report

President Gallacher greeted the Stockholders in attendance and reminded them why there is "no place like Briny". The President made the following comments in his address;

- Noted that he had attended Briny's 2nd Orientation Meeting for new owners/renters and enjoyed meeting the attendees. He thanked Stockholder Joanne Long (L-201) for conducting the successful meeting, all with very little time to prepare. Finally, he committed to schedule these meetings early (Nov-Jan) in the season next year.
- Congratulated all involved for the success of the recent Chislors Club Show and Art League Show, both of which the President attended.
- Was encouraged by the enthusiastic participation at the recent Districts 1, 2 and 3 Meetings that he attended.
- Expressed his gratitude for those who signed up for 2013-14 Committees.
- Announced the District 4 meeting scheduled for Monday March 24th at the Ocean Clubhouse at 2 PM as arranged by District 4 Director Sally Long.
- Invited the Board and Stockholders to a special Beach Club Happy Hour on Wednesday March 26th to welcome our new General Manager, Theresa Pussinen.

Treasurer's Report

Treasurer Elble provided the following financial information on Briny Breezes accounts:

- Operating Fund cash balance as of Oct 1, 2013 (beginning of FY) -\$227,114.54
- Income since first of FY through Feb 28, 2014 - \$649,827.67
- Disbursements since first of FY through Feb 28, 2014 - \$663,708
- Operating Cash on hand at end of period: \$229,631
- Total cash including reserves at end of period – \$1,194,076.73
- Liabilities at the end of the period (including Reserves expenditures) - \$171,081
- Delinquencies for the period - \$18,642. This includes delinquent accounts on storage facilities and 10 assessments which are 61-91 days in arrears.

The Treasurer announced the next Finance Committee Meeting is set for March 20th for discussion of a preliminary budget for next fiscal year. She encouraged all interested stockholders to attend to share their ideas for items that should be considered in the FY 2014-15 Budget during the Committee meetings rather than waiting until the Budget is ready for Board Approval.

President Gallacher stated that he had just signed collection letters for each of the 10 delinquent accounts and that these letters were sent out on March 11, 2014. Based on past Briny experience, the President indicated that 9 of the 10 stockholders for the delinquent accounts normally pay their assessments when notified of the delinquency.

Town Liaison Report

Town Council President Sue Thaler began by informing the Board that the town had just held its organization meeting this morning where Mayor Mike Hill (1-yr term) and Alderman and Clerk pro-tem Barbara Molina (2-yr. term) were sworn in. Two Alderman Positions on the Town Council are still vacant and must be filled. The next monthly town meeting will be held on March 27th.

In response to a question from Stockholder Malchuski (I-23), Town Council President Thaler informed that in order to serve as an Alderman for the Town of Briny Breezes, the individual must live in Briny Breezes for the majority of the year and be registered to vote at Briny Breezes polls. On follow-up questions, Ms. Thaler informed (1) that an Alderman who is away from Briny can participate in meetings by phone but cannot vote and (2) that there is no written job description for Alderman but the Town Clerk will be able to inform any interested party regarding the job requirements.

Committee Reports

• Fire Watch Committee – Roger Klink

Chairman Klink informed the Board and Stockholders that all is going smoothly with his Fire Watch Committee and its work. He noted that while the Fire Code prohibits grilling/ barbequing within 10 feet of the west wall of the kitchen auditorium, he was able to get an agreement from the Boynton Beach Chief Fire Marshal that allows us to grill in the alcove next to the kitchen if we have a fire extinguisher in that area and if we place safety cones outside the alcove to warn passers-by of the danger of the hot propane grills. Confirmation of the exception granted was received in an email from the Chief Fire Marshal to Roger Klink.

• Voting Oversight Committee – Chairman Tom Oglesby

Chairman Oglesby individually recognized and thanked the 2014-15 Voting Commissioners and Vote Certification Officials for their work counting and verifying votes at the Feb 26 Annual Meeting.

Correspondence

There was no correspondence received by the Board for this meeting.

Unfinished Business

A. Approval of New Manager/Contract for Teresa Pussinen

Director Gallacher described the intensive search that was conducted for the new property manager as detailed in his interview March 7, 2014 on BBC8. The President informed that his comments from the BBC8 interview are to be published in the Bugle.

Director Long moved to ratify the decision made by Board of Directors in Closed Personnel Board Meeting on Thursday March 6, 2014 to hire Ms. Theresa Pussinen as General Manager of Briny Breezes Inc. The motion received a second. There was no discussion.

The question was called and Director Long's motion was unanimously approved by the Board of Directors by roll call vote (7-0)

Theresa Pussinen will be our General Manager beginning on the contract initiation date of March 24, 2014.

B. Approval of OCH Kitchen Appliances

Director Gallacher summarized the work proposed for the Ocean Clubhouse: replacement of all appliances in Ocean Clubhouse to include removal of the oven and stovetops currently installed and that cannot be used according to fire code and replace them with 2 double ovens, 2 microwaves and 2 new refrigerator/freezers. This also includes the approval of the Chislars Club members to reconstruct countertops/cabinets to better fit these appliances but does **not** include closing in the kitchen which still needs discussion in committee and planning. Adequate funds for are available in our Building Reserves to pay for these items. (Balance 10/1/13 - \$65,636; 2014 funding - \$31k; anticipated 2013-14 Expenses: \$25k; Projected Balance at end of FY 2013-14 – in range of \$70-75K).

Director Long moved to approve replacement of Ocean Clubhouse kitchen appliances at a cost not to exceed \$10k, to include 2 sets double ovens, 2 microwaves, 2 new refrigerator/freezers and Chislars Club reconstruction of countertops/cabinets to accommodate these new appliances. Director Long clarified that her motion specifically included verification that these changes are consistent with fire code. The motion received a second and was discussed.

Responding to a request from Director Stewart, Fire Watch Committee Chairman Roger Klink agreed to speak to the Boynton Beach Fire Marshal to insure that we can use the new ovens (to warm or bake) before these purchases are made. The President reminded us that we have a sprinkler system in the OCH.

After discussion, Director Long's motion was unanimously approved by the Board of Directors by Roll Call vote (7-0)

C. Recoating of the 5000 Building Roof

President Gallacher stated that the recoating of the 5000 Building (Office, Pharmacy, Exercise Club, Community Center, BBC-8, and Laundry) roof is long overdue. He added that the roof of this building is leaking in several places. Briny has received three estimates ranging from \$9300 up to over \$19,000, with Southern Coatings being the low bidder. After discussion with President Gallacher, Southern Coatings reduced their bid to \$8300. The President recommended that the Board award the contract to low-bidder, Southern Coatings.

Southern Coatings is interested in reestablishing a contract maintenance program for Briny roofs. The Corporation had such a relationship in place with Southern Coatings until terminating the agreement five years ago (presumably due to expected sale of Park). Our Maintenance Supervisor, Omar Valazquez, is meeting with the company to work out the details of such an agreement for the annual maintenance of corporate building roofs. President Gallacher stated that we used to do roof maintenance annually and annual maintenance (\$1500-\$2000 per year per Quonset hut) is much more cost effective than waiting until roof re-coating is needed.

Gallacher noted that the Chislars/Maintenance Quonset hut is leaking badly, looks terrible, and needs recoating of its entire roof. He advised that the Board will discuss this matter next month,

adding that the current work required is a painful reminder of the need to get back on regular maintenance plan for all our facilities. The repair of Chislors' Roof will cost ~\$18k, but is not included in the current proposal.

Director Brannen made a motion to approve the "not to exceed" estimate of \$8500 bid by Southern Coating to recoat the 5000 Building roof to be completed as soon as possible. This work includes a 5 years warranty with proper maintenance. The motion received a second and was discussed.

President Gallacher noted that the Roof Reserve Balance is currently about \$65,000 and its estimated balance at end of FY 2013-14 is \$65,088. The President also mentioned that, in the future, Briny's maintenance staff will be more deeply involved with the corporation's maintenance programs. Director Elble pointed out that this activity underscores the need for stockholder involvement in Committees such as the Maintenance & Storage Committee.

After discussion, Director Brannen's motion was unanimously approved by the Board of Directors by voice vote (7-0)

D. Reconsideration of Temporary/Short-Term Parking Rule Approved at February 12, 2014 Board Meeting

President Gallacher reminded the board that it had passed a parking policy revision to the Rules last month that was not on the February agenda and not noticed properly according the Statute 719 that governs Cooperatives such as Briny Breezes.

(Secretary's Note: FYI Statute 719.106 5(c) paraphrased states that "Written notice of any meeting...at which amendment to rules regarding rule use will be considered shall be mailed, delivered, or electronically transmitted to the unit owners and posted conspicuously on the cooperative property not less than 14 days prior to the meeting.)

The President also stated that the Board instructs the new ad hoc Parking Committee to evaluate the ongoing parking issues, develop a comprehensive plan to improve the parking situation at Briny, and submit the plan to the Board for approval as soon as possible.

Director Elble made a motion to rescind the revision to parking rules approved at the February 12, 2014 Regular Board Meeting and refer the issue to the Parking Committee for recommendation to the Board as soon as possible. The motion received a second and was discussed.

Treasurer Elble announced that the new ad hoc Parking Committee, on which Director Elble will serve as Board Liaison, will post its first meeting this Thursday or Friday. President Gallacher request that the interested Stockholders attend to share their ideas.

Police Chief Yannuzzi offered a representative from his staff to serve on this committee.

Stockholder Malchuski (I-23) requested the new parking rule be incorporated into office procedures that need to be followed by the office.

After discussion, Director Elble's motion to rescind was unanimously approved by the Board of Directors by Roll Call vote (7-0)

E. New Parking Decals

President Gallacher informed that as part of our overall parking improvement, the board is suggesting that parking spots be numbered with both unit and parking space numbers. This will involve printing stickers with a blank line and writing the unit # and parking space # (i.e. B4 or if additional parking space #165, B4-165) with permanent marker. He asked to have these new stickers ready for start of next season. Further, he suggested that an approach be found to incorporate the town approval sticker with it so there is only as one parking sticker.

Director Brannen, Ray Oldis (CD-6) and Nancy Boczon (F-4) expressed concerns that unit and parking space identification on the sticker might be risky since someone might be able to use this information for criminal purposes. Stockholder Leming (U-203) suggested not showing the town name (Briny Breezes) on the sticker as an enhanced security measure. Given these concerns, the President modified the Board's proposal to use a 'substitute unit identification number' that could only be cross-referenced to an owner/unit number by Briny residents referring to a master list of these parking sticker numbers in a table to be included in the "Blue Book".

Director Brannen made a motion to approve new parking sticker that includes the town sticker and is formatted to include a blank line for a number that will be unit-referenced in directory on a page in the Blue Book. The motion received a second. There was no further discussion

Director Brannen's motion was unanimously approved by the Board of Directors by Roll Call vote (7-0)

F. Further discussion/clarification of board correspondence policy

Director Gallacher told us that he added this item to the agenda. He explained that the Board had discussed the changes needed to the Board correspondence policy at the February 12th Board meeting, but the board could not vote at that meeting because the item was not on the agenda.

The President proposed that the Correspondence Policy be revised so that any correspondence related to an Item on the Agenda that is received in the office by noon two days prior to the meeting will be read at the next Board meeting. For general correspondence he suggested shortening the ten days criteria to 1 week prior to board meeting.

Director Coyner made a motion to change the date for Board Correspondence to be read to be 7 days prior to the board meeting for general correspondence and by noon, 2 days prior to the meeting for agenda-specific correspondence. The motion received a second.

President Gallacher stated the Board's intention to post its Agendas for Regular Board meetings by noon on the Friday before these meetings. He reminded the Board that Regular and Special Meetings require 48-hour notice unless the meetings will discuss budget, assessment, or rule changes which require 14-days notice. Tom Goudreau (K-12) asked if anonymous correspondence would be read at Board meetings. He explained that this is what he understood from discussions at a District 1 & 2 meeting. Director Brannen clarified that she was speaking about notes from Stockholders providing information anonymously to an individual Director, not about formal correspondence to be read at a Board Meeting.

Stockholder Joanne Long (L-201) noted that the Board needed to make allowances to include correspondence submitted on Monday's that are also office holiday. President Gallacher assured Ms. Long that the Board would accommodate that situation. In response to a question

from Stockholder Thaler, the President assured the Stockholders that while from time to time, the Board may post meetings only 48 hours in advance, it would had the flexibility in that case to read any agenda-specific correspondence that was received after the two-day deadline.

After discussion, Director Coyner's motion was unanimously approved by the Board of Directors by voice vote (7-0).

The revised Policy is attached to these minutes as Attachment 2

G. Approval of all committee chairs & some members

President Gallacher read the names of Committee Liaisons, Chairs and Members that have been vetted By the Board and supported committee chairs for many of the Committees approved in the Special Meeting of March 6, 2014. The positions for a few of the Committees are still under discussion by the Board.

Director Elble made a motion to approve Committee chairs, liaisons, and members.as read by President Gallacher (as documented on Attachment 3 to these minutes). The motion received a second and was discussed.

Stockholder Marcia Malchuski (I-23) stated that she had signed up for several committees, but her name was not included in the list of Committee members appointed. Director Brannen replied that in some cases, committees had so many people sign-up that not all could be accommodated and in other cases, some committees have yet to be formulated.

Stockholder Roger Klink (I-209) suggested having Red Cross and Police contacts on the Hurricane and Emergency Preparedness Committee. Stockholder Deirdre Fischer (Unit A-22, 23) and her husband who are technology professionals but only spend a month a year in Briny would like to serve on several Committees She asked to be informed on the process after the meeting.

Stockholder George Brinks (J-15) would like to serve on the Seawall and Drainage Committee and has sent a letter to the Board advising us that storm drain maintenance is lacking. Director Coyner shared that Omar was acquiring that tool necessary to clean out the storm drains and that it will be cheaper if we do the work ourselves rather than contracting for the service.

After discussion, Director Elble's motion was unanimously approved by the Board of Directors by Roll Call vote (7-0).

New Business

A. Reconditioning of Shuffleboard Courts

President Gallacher related that the Corporation has been asked to refinish eight shuffle board courts over the summer. The refinishing process is time consuming and is best done over the summer. Six courts were done a few years ago and the remaining eight need to be done soon. The President asserted that the shuffleboard courts are valued Briny Asset which should be properly maintained. He proposed paying for the resurfacing from Reserves.

Director Elble moved to approve using up to \$8,500 from Capital Assets Reserves to refinish the remaining eight shuffleboard courts. The motion received a second.

The discussion focused on the value of shuffleboard in the Briny community. In response to Director Stewart's concern over the need to maintain a healthy balance of this Reserve account, the following information was provided by President Gallacher: Capital Assets Reserve: Balance 10/1/13 - \$55k; 2014 funding - \$15k; Est. Balance end of FY 2013-14 - \$71k. Reserves are more than sufficient to cover the cost to refinish the eight courts. President Gallacher suggested that each Briny Club make a presentation during one of the Board meetings so we can all learn more about these valued club activities.

The question was called and Director **Elble's motion was unanimously approved by the Board of Directors by Roll Call vote (7-0)**

B. Approval of Liquor Liability Insurance Policy

President Gallacher informed the Board that Briny's insurance agent has recommended that we obtain coverage for liquor liability. Liquor, wine and beer is often served at corporate-sanctioned functions but we have no insurance to cover the Corporation if there is a liability event associated with serving alcoholic beverages on our property. Total annual cost of the liquor liability policy is \$836.03 for \$1 million dollars of coverage.

Director Coyner made a motion to approve obtaining the liquor liability policy at an annual cost of \$836.03. The motion received a second and was discussed.

Stockholder Faron (L-211) asked if we could avoid this type of liability by charging for liquor. President Gallacher explained that charging for liquor would increase our liability because we do not have a license to sell liquor.

After discussion, **Director Coyner's motion was unanimously approved by the Board of Directors by voice vote (7-0)**

C. Stockholder Survey Regarding Cable TV Provider Changes

President Gallacher announced that the Board wants to provide the newly formed technology/cable committee with information on what the Stockholders are looking for regarding the future of our cable TV service, including the option of Corporation to contract with a Bulk service provider or not.

Director Long made a motion to send a survey (to be tabulated by units versus shares) regarding Cable TV to all shareholders. The motion received a second and was discussed.

President Gallacher summarized and explained the proposed information-gathering survey to the stockholders and asked the stockholders to participate. Director Elble and Stewart appealed to the stockholders asking for "full" Briny participation, at least more than 10% of the shareholders. Director Elble provided the information that the only bulk provider interested at this point (Comcast) will absorb all capital costs of infrastructure at no cost to Briny. Stockholders Tom Goudreau (K-12) and Jack Taylor (E-1) noted that without a bulk provider, BBC8 cannot broadcast to the community. The Board plans to send the survey both by email and hard copy asking for return of the survey by March 25th.

After discussion, Director Long's motion was carried/approved unanimously by the Board of Directors by voice vote (7-0)

D. Reinstitute inspections for sales/rentals

President Gallacher advised that due to many incidents with deferred unit maintenance and renters being subjected to unsafe/unsanitary rentals, the Board believes that we need to immediately reinstate a policy where all sales and rentals require some sort of unit inspection prior to sale or rental.

This process will be formulated by the Sales and Rentals Committee with the idea of the Board approving the recommended process as soon as possible, but no later than April meeting.

Director Brannen made a motion to reinstitute unit reviews for sales and rentals to insure the health and safety of our residents, with a formal process to be developed by Sales/Rentals committee and a preliminary report to be submitted to Board for input by the April meeting and a final draft submitted in May. The motion received a second and was discussed.

Director Brannen informed that the objective is to develop a process / protocol to insure the health and safety of Briny buyers and renters as well as the Briny community. Deirdre Fisher (A-22, 23) thought the process was still active and asked when the inspections ended.

Dan Statt (V-205) suggested developing protocols that distinguish between rentals and sales. He added that the problem with the old process was that the office did not diligently require the proper submittals and procedures be followed.

Susan Thaler (Q-207) reminded the Board that the Rental and Sales committee had developed a Renter's Survey to be filled out at the end of each rental period to determine if owners have performed up to standards.

Barbara Molina (J-12) supports inspections for all units for the protection of neighbors because our prior inspector found problems that saved us money. She recommended that all units be inspected regularly.

Marcia Malchuski (I-23) reminded that inspections were ended due to inspections being conducted by unlicensed (by State) inspectors and that stockholders are already required by their proprietary leases to keep their property in good condition.

Ira Friedman (A-5) advised the Board that it needs to find a way to enforce the rule prohibiting subleasing.

After discussion, Director Brannen's motion was unanimously approved by the Board of Directors by Roll Call vote (7-0)

E. Landscape Committee Approvals

President Gallacher began by noting that the Landscape Committee has been working very hard to assist the Board in several areas;

- a. Letter to shareholders reminding them of their Unit Maintenance Responsibilities
- b. A form that can be filled out to a request to plant or remove a tree on a Briny lease
- c. A list of recommended trees for both corporate and shareholder properties, which will facilitate approval of requests to plant trees on proprietary leases.

After summarizing the content and objective of each of the above initiatives, President Gallacher asked the Board for a motion supporting the distribution of these documents to the shareholder.

Director Coyner made a motion to approve the landscape committee sending the letter regarding maintenance responsibilities, the tree removal form and the pre-approved tree form to shareholders. The motion received a second and was discussed.

In response to a question from Director Brannan, President Gallacher & Ken Gross explained that the tree list is simply a recommendation, not a restrictive list of trees (except for Queen Palms) that can be planted in Briny and that the motion is for the Board to authorize the distribution of these documents to the stockholders.

After discussion, **Director Coyner's motion was unanimously approved by the Board of Directors by voice vote (7-0).**

Stockholder Comments

Don Faron (L-211) advised the Board of the need to revise the designated employee holidays in the Corporate Policy Book and that any change to the existing holidays needs to be approved by the Board. Stockholder Malchuski reminded the Board that Briny has always had ten named holidays plus the day after Thanksgiving and expressed concern that the option to spray for weeds where they are not trimmed remains as part of the procedure. President Gallacher explained that the change was simply administrative because the total number of paid holidays has not changed.

Adjournment

Director Coyner moved to adjourn the meeting. Director Coyner motion was seconded and passed unanimously by the Board.

President Gallacher adjourned the meeting at approximately 11:33 AM.

Respectfully Submitted,

Tom Oglesby
Secretary, Briny Breezes Inc.

Approved: April 9, 2014

Attachment 1

NOTICE

Meeting of Briny Breezes Inc. Board of Directors

Wednesday April 9, 2014

AT 9:00 A.M.

Briny Breezes Community Center

AGENDA

ALL SHAREHOLDER COMMENTS MUST BE LIMITED TO THREE (3) MINUTES

- I. Call to order
- II. Pledge of Allegiance & moment of silence
- III. Roll call
- IV. Proof of Notice
- V. Report – Chief of Police
- VI. Approval of previous board meeting minutes
- VII. President’s Report
- VIII. Treasurer’s Report
- IX. Town Liaison Report
- X. Committee Reports
- XI. Reading of Correspondence to the Board

- XII. Unfinished Business
 - A. Approval of New Manager/Contract for Teresa Pussinen
 - B. Approval of OCH Kitchen Appliances, not to exceed \$10,000.00
 - C. Recoating of the 5000 building roof, not to exceed \$8500.00
 - D. Reconsideration of temporary/short term parking rule change approved at February 12, 2014 board meeting
 - E. Discuss new parking decals
 - F. Further discussion/clarification of board correspondence policy
 - G. Approval of all committees & members
- XIII. New Business
 - A. Reconditioning of shuffleboard courts
 - B. Approval of liquor liability insurance policy
 - C. Consider stockholder survey regarding cable TV provider changes
 - D. Reinstitute inspections for sales/rentals
 - E. Landscape committee approvals;
 - a. Approval of landscape committee letter to shareholders (summer care)
 - b. Approval of landscape committee tree add/removal form
 - c. Landscape committee pre-approved tree types
- XIV. Adjournment

All stockholders are welcome

This notice is dated and posted: Friday, March 6, 2014 at 1:00 p.m.

Michael Gallacher, President

Attachment 2

Board Policy Regarding Reading Correspondence at Board Meetings

- At all Regular Briny Breezes Inc. Board of Directors Meetings, the Secretary of the Board of Directors will read all correspondence addressed to the Board of Directors that has not been read at a prior Board meeting and was received 7 (seven) days before the date of the Regular Meeting, for general correspondence or, for agenda-specific correspondence, by noon 2 (two) days before the date of the Regular Meeting. For correspondence to be read, it must be signed, dated, and meet the criteria below. To remove any doubt, anonymous Correspondence and emails will not be read.
- At Special Board of Director Meetings, the Secretary will read all Correspondence that is addressed to the Board of Directors, signed and dated if it meets the criteria below and is relevant to the purpose of the Special Meeting.
- If the Secretary is not physically present at the meeting, the President will appoint another Director to read the correspondence (avoids reading of correspondence over a phone link)
- Because of the administrative time necessary for the office to prepare information packages for the Regular Meetings of the Board, letters received after the Board package is assembled are carried over to the next Regular Meeting or to a subsequent Special Meeting, as appropriate.
- In matters of urgency, the Board may choose to read, on an exception basis, a letter or letters that arrive after these deadlines.
- Further, it is Board Policy not to read any letters which it considers defaming or libelous in nature. Such letters will be reviewed with legal counsel for appropriate action.

Amended Policy Approval Date: March 12, 2014

Board Secretary Signature: _____
Thomas W. Oglesby

Attachment 3

2014/2015 BRINY BREEZES INCCOMMITTEES

STANDING COMMITTEES – PAGE 1	
FINANCE	MARINA & WATERCRAFT
Gail Elble - Board Liaison & Chair	Joe Coyner – Board Liaison
Don Faron – Co-Chair	Tom Byrne - Chair
Sally Long	Doug Baumgarton - Dock Master
Paul Ruoop	Paul Stewart
Dave Bayless	Ray Wiersema
	Kathy Gross
	Lynn Denniston
	Chick Behringer
TECHNOLOGY AND COMMUNICATIONS	LANDSCAPE & PEST CONTROL
Sally Long – Board Liaison	Joe Coyner - Board Liaison
Nancy Greenblatt - Chair	Ken Gross - Chair
	Shirley Hill
	Tom Goudreau
	Alan Saxton
	Eileen Duffy
	Barbara Saxton
SALES AND RENTALS	MAINTENANCE & STORAGE
Susan Brannen – Board Liaison	Paul Stewart – Board Liaison
Sue Thaler - Chair	Scott Benedict - Chair
Nancy Boczon	Dee Casella
Ann Carmody	Bruce Koplen
Barbara Molina	Tom Roop
Nancy Aceto	Henry Greenwood
Sue Gross	Chuck Foland
Velda Armstrong	
Chuck Foland	
INSURANCE	ARCHETECTURAL REVIEW
Michael Gallacher – Board Liaison	
Linc Musto- Chair	
Marcia Malchuski	
Sue Thaler	

